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**Location:** The Allen County Learning Academy (ACLA) is an alternative school that is housed in the lower level of the Allen County Juvenile Center (ACJC), at 2929 North Wells Street, Fort Wayne, IN 46808.

**Administration:** ACLA is jointly operated and administered by Allen County Superior Court, Fort Wayne Community Schools, East Allen County Schools, Northwest Allen County Schools, and Southwest Allen County Schools. Each of these organizations contributes licensed teachers and other resources to the operation of ACLA.

**Design:** The school day begins at 8:55 a.m. and ends at 3:30 p.m. ACLA follows Fort Wayne Community Schools' academic calendar. Classes are 48 minutes long and are conducted by highly qualified teachers who possess teaching licenses from the State of Indiana in the areas of their teaching assignments. All credits earned while attending ACLA are reported to the student's home school and recorded on the student's official high school transcript. Class sizes are smaller than those found within a traditional school setting. ACLA follows the best practices for alternative education identified by the Indiana Department of Education and maintains a maximum student/teacher ratio of 15:1.

**Safety:** All students entering ACJC are screened by trained security officers. ACLA classrooms and hallways are equipped with security cameras and intercoms for immediate communication with security personnel.

**Transportation:** School districts do not provide bussing for students placed at ACLA. Students are allowed to drive personal vehicles to ACJC as long as all legal requirements for operating a vehicle have been met. There is also a CitiLink bus stop located directly in front of ACJC.

**Uniform:** Students who attend ACLA are required to wear a uniform. The uniform consists of the following:

***Shirt:*** gray, collared, polo-style shirt; plain with no logos or writing

***Undershirt:*** (optional) short of long-sleeved, white, black, or gray in color

***Pants:*** khaki/tan, black, gray or navy slacks; no shorts, capris or pants that do not reach the top of the shoe; no denim, corduroy, spandex, stretch, or skinny pants

***Belt:*** any plain color; cannot have oversized buckles, studs, decorations, or wording

***Shoes:*** closed-toed and closed-heeled; no slippers, sandals or flip-flops; laces for both shoes must be matching in color  
Parents/guardians are encouraged to obtain the necessary uniform items prior to the orientation date to expedite the student's start date at ACLA.

**Important Information:** There are no cafeteria services at ACLA. Students are required to bring their own food. Microwaves, refrigerators, freezers, and eating utensils are provided. Students are not allowed to bring beverages, silverware, or glass or metal containers to ACJC. Water and sporks are provided each day.

All school supplies are provided by ACLA. Students are not allowed to bring school supplies from home unless specifically approved by ACLA staff members.

Please be aware that no electronic devices are allowed into ACJC. Items such as cellular phones, personal computers, cameras and MP3 players must be left at home or in vehicles.

**Orientation:** A staff member from ACLA will contact parents/guardians by telephone as soon as the referring school notifies ACLA of the student's placement and all necessary documents are obtained. The student and a parent or guardian will be required to participate in a brief school orientation. This orientation typically takes 30-45 minutes to complete. Parents/guardians should bring insurance information, family doctor information, and emergency contact numbers to this meeting. All the rules and regulations of ACLA are reviewed and signed, and students and their families are given an introduction to the academy. The staff of ACLA are committed to providing a safe and effective alternative to expulsion for the students and families of Allen County. Participation and involvement by parents and family members are key components of successful reintegration into the traditional school setting.